

Staffing Plan to be submitted with Licensure Application

When you review EMS Agency applications in Item# 16 Staffing Plan it must state that the EMS Agency will respond 24 hours a day, 7 days a week, 365 days a year at the licensure level (QRS, BLS, ALS, Air) they are licensed to provide when dispatched by the County PSAP. It should also state the EMS agency is part of a County wide or broader response plan. The EMS agency must also state they will respond with at least the minimum required EMS crew for the level of care they are licensed to provide.

It doesn't matter if they are a volunteer or paid EMS Agency, all EMS Agencies are held to the same licensure standards. If an EMS Agency is not dispatched by a County PSAP (most commercial EMS Agencies) in Item#16 Staffing Plan- they must document what EMD they use when screening calls and dispatching their EMS crews. If an EMS Agency doesn't respond on emergency calls, then they must state that the agency medical director has met with the facility medical director and both agree on which type of calls the facility can contact the EMS agency on. (Example- if it is a BLS agency the facility must call 9-1-1 for all ALS calls and can also notify that BLS agency for transport, need to get the correct level of care to the patient as soon as possible).

As an example: Acme Ambulance Service listed in Item# 16 Staffing Plan : Acme Ambulance is a volunteer service whose members are alerted to emergencies via pagers. The communication center is notified when no one is available to respond. Item# 16 should say: Acme Ambulance service will respond with at least the minimum require BLS crew 24 hours a day, 7 days a week, 365 days a year on all calls dispatched by (name of county) County PSAP. Acme Ambulance Service participates in the (name of county) County response plan for all times that Acme Ambulance service is not available to respond.